

Band Booster Meeting Minutes

November 1, 2022

7:30PM Band Room

Present: Maria Len-Rios, Kim Soenen, Nicole Rowell, Jodi Gager, David Kuhn, Katherine Weidner, Michelle Claxton, Michelle Yee, Kathleen Howe, Ann Bibus, Yvone Eggert, Molly Doran, Baird Helgeson, Kathy Hegleson, Stephanie Fox, Renae Jensen, Brent Comeau, Carrie Macoskey

1. Call to order 7:35p – Introductions (Jodi)
2. Approval of Minutes from last meeting (Carrie). Katherine motions, Renae seconds, motion passes.
3. Treasurer's Report (David). Balances Checking \$14,374.14, Savings \$33,286.13. Deposits from MB Banquet, uniform rental, and apparel orders, Withdrawals from Tailors, Senior night flowers, apparel, socks, MB banquet. Report detail was passed at meeting. Motion for approval of report by Kim, seconded by Michelle, motion passes.
4. Director's Report (Mr. Comeau). MB returned from Florida 10 days ago. There is a video email of the performance. The oversized luggage was not as expensive as expected and there is a \$25 dollar reimbursement to come. Pit orchestra has started with Stephanie Pfothenauer as conductor. Also schedule is in the calendar with jazz, winter percussion (both with staffing changes) and winterguard. Thank you letters from the district to the band boosters were issued.
5. Committee Reports
 - We get to take a breath now post-Marching Band and thank EVERYONE for their time and energy in supporting the band program. **But THREE people need special recognition:**
 - Carrie:** organizing ALL THE FOOD for everything marching band related (heat week AND football games AND banquet catering; involves planning signups AND reminders AND time AND last-minute adjustments)
 - Molly:** organizing not only ALL the marching band uniforms (arms, legs, buttons, pins), but also getting Symphonic dresses and tuxedos fitted AND sent to the tailor for alterations AND putting all garments in bags with student names
 - David:** a good Treasurer flies under the radar, nothing crazy, no panic, just managing the money going in and money going out, keeping the books balanced and the board updated, providing monthly updates and good financial advice. SO MANY CHECKS going in and going out.
 - Concert Reception Committee (Renae, Catherine)
 - Thank you to all who donated food and/or time for the Fall Concert on Oct. 11.
 - For the first time ever, we had quite a few sign-ups that did not bring treats this evening. A last-minute decision was made to give band students the treats instead of audience members. Moving forward, we will use a different format to solicit volunteers and provide reminders, etc.
 - Marching Band Banquet Oct 16 recap (Carrie, Michelle, Lori, Jodi, Yvonne, Renae, Kathleen, Molly, Elisa)
 - Thank you to these committee members for their work with décor, set-up, clean-up, traffic flow, etc.
 - Total number that RSVP'd was 199.
 - Senior night went well with senior flags and banner – thank you Renae.
 - Fundraising Committee Updates
 - We could use a few more volunteers on this committee to look forward to the winter/spring and plan some full-band fundraisers!
 - Give to the Max MN (David) esp for Nov 17 with every \$5 donation issued a ticket for a lottery to add to donations.
 - Band Apparel (Jodi)

-Dinner Nights (Renaë, Catherine)

-Amazon Smiles

- Uniform Committee Updates (Molly). Several uniforms went home for washing after making sure they would not be worn for playoff games.
- Social Media (Kim) & Photography (Kathy)

6. Upcoming Needs

- Dec. 12 Music Dept Holiday Concert
 - coordinate with choir and orchestra boosters about reception and donations at door
- Monday, February 6 is SEC Music Festival Day at ERHS; all hands on deck needed throughout the day and evening if available. Will have potluck for directors during the day. Will include 2500 students from 8 schools in orchestra, band and choir. The students come in the morning and stay through the end of the day. There is a special concert that night.

No Meeting in December. Next Meeting: January 10, 7:30pm Band Room

Meeting end at 8:15p, motion to conclude by Renaë, seconded by Michelle, motion passed.

Treasurer's Report

Tuesday, November 1, 2022

Account Balances

<u>Current</u>		<u>Reconciled</u>	
Checking	\$ 14,474.50	Checking	\$ 14,374.14
Savings	\$ 33,286.13	Savings	\$ 33,286.13

Transactions

Deposits

<u>Date</u>	<u>Amt</u>	<u>Memo</u>
10/12/2022	\$136.00	Color Guard T-shirt money
10/12/2022	\$1,500.00	Symphonic tux/dress rental fees
10/14/2022	\$60.00	MB Banquet tickets
10/14/2022	\$930.00	MB Banquet tickets
10/14/2022	\$100.00	MB Banquet tickets
10/14/2022	\$820.00	MB Banquet tickets

Withdrawals

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Amt</u>	<u>Memo</u>
10/3/2022	6347	Tom's Tailors	(\$268.00)	Symphonic tux/dress tailoring
10/6/2022	6348	Hannah Marshall	(\$500.00)	Color Guard Asst Stipend
10/7/2022	6349	Jodi Gager	(\$160.00)	MB Senior Night Flowers
10/7/2022	6350	Heritage Embroidery & Design	(\$148.00)	MB T-shirts for color guard (overlooked in summer order)
10/7/2022	6351	Molly Doran	(\$11.98)	Reimbursement for MB socks
10/12/2022	6352	Acapulco	(\$1,691.00)	Taco buffet for MB Banquet
10/13/2022	6353	Heritage Embroidery & Design	(\$64.00)	Payment for marching band jacket size that was out of stock this summer

Other Activity/Notes

MB Banquet numbers are not final - There are outstanding reimbursements

Booster Budget		2022-23				
7/1/2022 through 11/1/2022						
Budget Category	Withdrawal, Payment (-)	Credit, Deposit (+)	Actuals	Budgeted		
Donations, Fundraising, Income	\$ -	\$59.78	\$59.78	\$9,000.00		
<i>Fundraising & Donations</i>	\$ -	\$59.78	\$59.78	\$9,000.00		
<i>Donations (Specific Use)</i>	\$ -	\$ -	\$ -	\$ -		
<i>Other Income</i>	\$ -	\$ -	\$ -	\$ -		
Curricular Bands	(\$870.66)	\$ -	(\$602.66)	(\$8,000.00)		
<i>Events & Tours</i>	(\$602.66)	\$ -	(\$602.66)	(\$1,000.00)		
<i>Resources/Supplies/Guests</i>	\$ -	\$ -	\$ -	(\$500.00)		
<i>Staffing</i>	\$ -	\$ -	\$ -	(\$6,500.00)		
<i>Uniforms & Apparel</i>	-268	1500	1232	\$ -		
Jazz Combos	\$ -	\$ -	\$ -	\$ -		
<i>Booster Fees</i>	\$ -	\$ -	\$ -	\$ -		
<i>Staffing</i>	\$ -	\$ -	\$ -	\$ -		
Jazz Ensembles	\$ -	\$ -	\$ -	\$800.00		
<i>Booster Fees</i>	\$ -	\$ -	\$ -	\$6,000.00		
<i>Events & Tours</i>	\$ -	\$ -	\$ -	(\$200.00)		
<i>Jazz at the Loft</i>	\$ -	\$ -	\$ -	\$ -		
<i>Resources & Supplies</i>	\$ -	\$ -	\$ -	(\$500.00)		
<i>Staffing</i>	\$ -	\$ -	\$ -	(\$4,500.00)		
Marching Band	(\$16,446.57)	\$2,263.19	(\$13,654.40)	(\$7,000.00)		
<i>Banquet</i>	(\$1,691.00)	\$1,910.00	\$219.00	\$ -		
<i>Booster Fees</i>	\$ -	\$212.19	\$212.19	\$10,500.00		
<i>Events & Tours</i>	(\$160.00)	\$ -	(\$160.00)	(\$500.00)		
<i>Resources & Supplies</i>	(\$7,390.75)	\$ -	(\$7,390.75)	(\$10,000.00)		
<i>Staffing</i>	(\$2,289.68)	\$ -	(\$2,289.68)	(\$7,000.00)		
<i>Uniforms & Apparel</i>	(\$4,915.14)	\$141.00	(\$4,774.14)	\$ -		
Winter Color Guard	\$ -	\$ -	\$ -	\$1,750.00		
<i>Booster Fees</i>	\$ -	\$ -	\$ -	\$2,250.00		
<i>Events & Tours</i>	\$ -	\$ -	\$ -	\$ -		
<i>Resources & Supplies</i>	\$ -	\$ -	\$ -	(\$500.00)		
<i>Staffing</i>	\$ -	\$ -	\$ -	\$ -		
<i>Uniforms & Apparel</i>	\$ -	\$ -	\$ -	\$ -		
Winter Percussion	\$ -	\$ -	\$ -	\$500.00		
<i>Booster Fees</i>	\$ -	\$ -	\$ -	\$3,000.00		
<i>Events & Tours</i>	\$ -	\$ -	\$ -	\$ -		
<i>Resources & Supplies</i>	\$ -	\$ -	\$ -	(\$500.00)		
<i>Staffing</i>	\$ -	\$ -	\$ -	(\$2,000.00)		
<i>Uniforms & Apparel</i>	\$ -	\$ -	\$ -	\$ -		
Xtra Program Expenses	(\$1,301.07)	\$ -	(\$1,301.07)	(\$950.00)		
<i>Administrative Expenses</i>	(\$1,301.07)	\$ -	(\$1,301.07)	(\$700.00)		
<i>Director's Professional Exp.</i>	\$ -	\$ -	\$ -	(\$250.00)		
<i>Other Miscellaneous</i>	\$ -	\$ -	\$ -	\$ -		
Xtra Capital Expenditures	\$ -	\$ -	\$ -	(\$5,280.00)		
<i>Sound System Project</i>	\$ -	\$ -	\$ -	(\$5,280.00)		
Spend Funds From Reserves	\$ -	\$ -	\$ -	\$3,900.00		
	(\$18,618.30)	\$3,822.97	(\$14,795.33)	\$ -		